



Rules of Procedure on the Assignment of Directorship

*- adopted by the Senate of the Max-Planck-Gesellschaft on 20 June 1974;
amended by the Senate of the Max-Planck-Gesellschaft on 22 June 2023 -*

Definition of the Directorship

Article 1

(1) Directorship is exercised by the Head of an Institute or an independent Research Unit, the Head of an independent department and Scientific Members of the Board of Directors of an Institute (Art. 28 para. 4 in conjunction with para. 3, 5 and 8 of the Statutes of the Max-Planck-Gesellschaft - MPG Statutes).

(2) Directorship is the right and duty to manage the area of responsibility assigned at the time of appointment.

Time limitation of the Directorship

Article 2

The Appointment into a Directorship by the Senate (Art. 13 para. 2 lit. d MPG Statutes) shall be limited to seven years. Deviations are permissible in exceptional cases; they require justification.

Decision after the expiration of the fixed term

Article 3

(1) The Verwaltungsrat (Executive Committee) decides on the renewal of the Directorship for another period of seven years at least six months before the expiration of the fixed term. The decision shall aim at a continuity meeting the scientific and organizational requirements of the Institute (Art. 28 para. 4 sentence 2 MPG Statutes).

(2) The decisions of the Verwaltungsrat (Executive Committee) are prepared by the respectively competent scientific Vice Presidents and a permanent Scientific Commission which is formed in accordance with Art. 4 of the "Rules for the Establishment of a Permanent Scientific Commission"¹.

(3) Provided that a Head of Institute does not wish to continue their Directorship, they may request for its termination with the Verwaltungsrat (Executive Committee), who will finally decide on this matter.

¹ As enacted on 22 June 2023.

Proceedings

Article 4

- (1) At least one year before the fixed term of Directorships expires, the scientific Vice Presidents report to the Verwaltungsrat (Executive Committee) on those Directorships in their Sections which are due for renewal.
- (2) The Verwaltungsrat (Executive Committee) renews the Directorship for another seven years if no indications for a necessary closer examination appear to exist.
- (3) If the Verwaltungsrat (Executive Committee) decides in favour of an examination, it will request the Scientific Commission which is responsible for the Section of the Head of Institute to submit a reasoned recommendation within three months.
- (4) If there are indications of scientific or non-scientific misconduct on the part of the Head of Institute, the "Rules of Procedure in the Event of Suspected Misconduct by Directors of the Max-Planck-Gesellschaft"² will, insofar, apply to the entire further proceedings.
- (5) The Scientific Commission has a comprehensive right to information. If necessary, it shall seek advice from professionally qualified scientists. At the earliest possible stage of the deliberations, the Head of Institute must be given the opportunity to submit a statement in writing or - at their request - orally.
- (6) The Commission recommends renewal or non-renewal. It may also recommend a limited renewal of the Directorship in terms of time or content. If it recommends non-renewal or limited renewal, it shall attach the statement provided for in Art. 5 para. 2.
- (7) If the Commission recommends non-renewal or limited renewal, the Verwaltungsrat (Executive Committee) must give the affected person the opportunity to submit a statement in writing or - at their request - orally before taking its decision. The competent Section Chairperson and the Vice Chairperson must be invited to the prior deliberations of the Verwaltungsrat (Executive Committee).
- (8) If the Commission recommends a renewal of the Directorship, the Verwaltungsrat (Executive Committee) should follow this recommendation, unless the Head of Institute has submitted a request pursuant to Art. 3 para. 3.
- (9) In the event of non-renewal or limited renewal of the Directorship, the reasons are to be communicated to the affected person in writing.

² As amended on 22 June 2023.

Position after termination of the Directorship

Article 5

(1) If the Directorship ends, the former Head of Institute will be granted a position along with the necessary work equipment in accordance with Art. 28, para. 6, 1st half-sentence of the MPG Statutes.

(2) The extent of this equipment is to be determined by the Verwaltungsrat (Executive Committee) in consultation with the Head of Institute and the affected person following the Scientific Commission's statement.

Coming into force

Article 6

These Rules of Procedure come into force by resolution of the Senate of 22 June 2023 with expiry of 31 December 2023.